



CAA PERSONNEL LICENSING FEE SCHEDULE

AIR NAVIGATION ORDER

VERSION : 2.0
DATE OF IMPLEMENTATION : 01-10-2020
OFFICE OF PRIME INTEREST : Personnel Licensing Directorate

	NAME	DESIGNATION	SIGNATURE
PREPARED BY	PEL TEAM	VARIOUS	VARIOUS
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APPROVED BY	HASSAN NASIR JAMY	Director General Civil Aviation Authority	
TYPE OF DOCUMENT	AIR NAVIGATION ORDER (ANO)		
STATUS OF DOCUMENT	CONTROLLED		

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A. AUTHORITY:

A1. The Director General Civil Aviation Authority has approved the CAA Fee Schedule, given in this Air Navigation Order, under Rules 4(3), 357, 360 and all other enabling provisions of Civil Aviation Rules, 1994 (CARs, 94).

B. PURPOSE:

B1. The fee charged on account of services rendered by the Licensing Authority is a standard worldwide practice. These service charges are developed keeping in view the nature of task to be performed and man-hours involved in discharge of assigned functions commensurate with the seniority and privileges of the Licence, Certificate, Rating, Category or an Endorsement. The service charges are considered necessary in order to defray some of the functional expenses of PCAA being a financially self-sustaining organization.

C. SCOPE:

C1. The CAA fee schedule / service charges provided in this ANO pertains to the examinations conducted and the licensing actions carried out by the Licensing Office. The fee schedule for the field inspections / audits, skill tests / checks or any other regulatory function performed in the field shall be in accordance with the prescribed regulations issued by the other PCAA Regulatory Directorates. Examination / skill test / visits for any regulatory function or requesting such a service, visit for skill test, transfer agreements etc, will be carried out as per the PCAA rules as already spelt out by other Regulatory Directorates.

D. DESCRIPTION:

D1. LICENSING, EXAMINATION & APPROVALS FEE / SERVICE SCHEDULE:

D2. EXAMINATIONS FEE (FOR INDIVIDUAL APPLICANTS):

D2.1 The examination fee in Pak Rupees shall be as under (unless indicated otherwise):

TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
FRTOL	-	1500		
MCC	1500	1500	1500	
PPL (Aeroplane)	1500	1500	1500	
PPL (Helicopter)	1500	1500	1500	
PPL (Revalidation)	1500	1500	1500	
GPL	1500	1500	1500	
BPL	1500	1500	1500	
CCC	1500	1500	1500	
FOOL	1500	1500	1500	
IR	1500	1500	1500	
IR (Revalidation)	1500	1500	1500	

TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
Instructional Techniques (FI/TRI/SFI/FGI)	1500	-	1500	
FEL	3000	1500	3000	
CPL (Aeroplane)	1500	1500	1500	
CPL (Helicopter)	1500	1500	1500	
CPL (Revalidation)	1500	1500	1500	
ATPL (Aeroplane)	1500	1500	1500	
ATPL (Helicopter)	1500	1500	1500	
ATPL (Revalidation)	1500	1500	1500	
ATPL (Comprehensive)				
Aircraft Type Technical	3000	3000	3000	
Approved Person	1500	-	2000	
Validation Exam	\$ 300	\$ 300	\$ 150	
Special Exam	Double the fee prescribed (each paper)			
Late Fee/Urgent	Double the fee prescribed (each paper)			

1 Applicable to individual and organization

D2.2 AIR TRAFFIC CONTROLLER LICENCE (ATCL)

Each Paper	1500
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D2.3 AIRCRAFT MAINTENANCE ENGINEER LICENCE (AMEL)

D2.3.1 See airworthiness notice (AWNOT-003-AWRG-7.0)

D2.4 PERSONNEL LICENSING FEE

(FOR INDIVIDUAL APPLICANTS)

D2.5 The licensing action(s) fee, in Pak Rupees, shall be as under:

TYPE	ISSUE	RENEWAL/ REVALIDATION	ENDORSEMENT	REMARKS
FRTOL	1500	-	-	
SPL	5000	-	-	No expiry
SFEL	1500	-	-	Subject to currency
MCC	2500	1500	1500	Expiry 1 year
PPL (Aircraft)	2500	1500	1500	Expiry 2 years
PPL (Helicopter)	2500	1500	1500	Expiry 2 years
GPL	2500	1500	1500	Expiry 1 year

TYPE	ISSUE	RENEWAL/ REVALIDATION	ENDORSEMENT	REMARKS
BPL	2500	1500	1500	Expiry 1 year
FOOL	7500	7500	1500	Expiry 5 years
IR	4500	1500	-	Expiry 1 year
FI	9000	-	-	Expiry 2 years
TRE/SFE	9000	-	-	Subject to currency
TRI/SFI	9000	-	-	Subject to currency
CPL (Aircraft)	15000	15000	3000	Expiry 5 years
CPL (Helicopter)	15000	15000	3000	Expiry 5 years
FEL	3000	1500	1500	Expiry 1 year
ATPL (Aircraft)	25000	25000	3000	Expiry 5 years
ATPL (Helicopter)	25000	25000	3000	Expiry 5 years
Urgent	Double the fee prescribed			

- 2 Applicable to individual and organization
- 3 Only one time endorsement on licence
- 4 Licence validity is five years

D2.6 AIR TRAFFIC CONTROLLER LICENCE FEE

Issue	2000
Renewal/Revalidation	2000
Rating Issue/Renewal/Revalidation Fee	1000
OJTI Endorsement	1000
General Certificate	1000
Temporary Permit	1000
Student ATCL	1000

D2.7 ICAO LANGUAGE PROFICIENCY RATING

ICAO Language Proficiency Endorsement	1500
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D2.8 COMPETENCY CERTIFICATE (CCCC)

CCC Issue	4500
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Renewal / Revalidation	2000
Re-currency	1500
Wet Drill	1500
Endorsement	1500
Leading Cabin Crew	1500

D2.9 MISCELLANEOUS FEE

TYPE	ISSUE	RENEWAL/ REVALIDATION	REMARKS
Validation Certificate	\$ 200	\$ 200	
Approval Certificate	3000	2000	
General Certificate	2500	-	
Flying / Temporary Permit	1500	1500	
Air Navigation Order (ANO's)	500	-	
Any other Document	1000	-	
Any other non-prescribed service / licence verification fee	1500	-	
Inspection Initial	20000	15000	
Re-Inspection	10000	7500	

5 At applicant's / organization request

6 Inspection will be done at no cost to CAA and operator will bear the cost

7 Re-inspection is in case of unsatisfactory initial or renewal inspection

D3. CONDITIONS:

D3.1 The CAA charges for employees of commercial (RPT, Charter, Aerial work) organizations, exercising the privileges of a Licence, Certificate, Rating or a Category shall be charged at normal rate and for the individual applicants (unemployed) which includes students undergoing training with a flying and ground training organizations at subsidize rates.

D3.2 Instructors imparting basic training for licenses may be charged at the rate of individual applicants.

D3.3 All renewal applications shall be submitted well in advance of the expiry dates of licenses / certificates providing sufficient time for the required licensing actions.

D3.4 The service charges for the inspection and/or approvals are applicable to the base of inspectors only. An operator or person as applicable shall also pay the additional expenses, such as passage, visa, accommodation, transportation, communications and daily allowance compatible with industry while any such service is required to be performed out of the base of Inspectors.

D3.5 If an examination / test / check is to be conducted out of the CAA schedule and / or outside Karachi, the applicant shall provide and arrange for the passage, transportation, boarding and a daily allowance at par with industry practice.

D3.6 The fee/charges against any activity/document shall be non-refundable. An inspection / activity resulting in unsatisfactory result / report shall require a re-inspection / check for which the operator shall have to deposit the requisite service charges in accordance with the schedule.

D3.7 CAA employees and their dependents shall be exempted from the CAA fee for a personal licence, certificate, rating, category and examination.

D3.8 An out of schedule service may be provided to an applicant(s) provided the concerned licensing staff is available. In such cases, the CAA charges shall be double.

D3.9 The applicant shall provide the required facility e.g., aircraft, simulator etc for the test / check.

D3.10 Licensing processing time under normal fee is 07 working days and under urgent fee is 02 working days.

D4. MODE OF PAYMENT:

D4.1 The prescribed service charges against each service / activity / document are to be deposited in Pak Rupees and shall be payable in the following Account Number. An original slip of the same is to be attached with letter / application for the requested service / activity:

“PCAA Collection Account No. 2561-8 (CAT-B), National Bank of Pakistan”.

D4.2 All applicant resident in Pakistan, are required to deposit prescribed fee in the National Bank of Pakistan. Fee / service charges may also be paid through Bank Draft / Pay Order drawn in favor of Director General, Civil Aviation Authority, payable in the National Bank Limited, Terminal 1 Branch, Karachi Airport or to the CAA Revenue offices located at all CAA Airports.

D4.3 In case of applicant(s) residing abroad, the fee shall be paid in equivalent of US Dollar, rounding off to the next Dollar, in the form of Bank Draft in favor of Director General, Civil Aviation Authority, Pakistan.

E. EVIDENCES (ACRONYMS / RECORDS / REFERENCES):

E1. ACRONYMS:

AME	:	Aircraft Maintenance Engineer Licence
AP-1	:	Approved Person Examination
ATCL	:	Air Traffic Controller Licence
ATPL (A)	:	Airline Transport Pilot Licence (Aeroplane)
ATPL H)	:	Airline Transport Pilot Licence (Helicopter)

BPL	:	Balloon Pilot Licence
CCC	:	Competency Certificate – Cabin
CPL (A)	:	Commercial Pilot Licence (Aeroplane)
CPL (H)	:	Commercial Pilot Licence (Helicopter)
FEL	:	Flight Engineer Licence
FI	:	Flight Instructor (Below 5700 KG aircraft)
FOOL	:	Flight Operations Officer Licence
FRTOL	:	Flight Radio Telephone Operator Licence
GPL	:	Glider Pilot Licence
IR	:	Instrument Rating
MCC	:	Microlights Competency Certificate
PCAA	:	Pakistan Civil Aviation Authority
PPL (A)	:	Private Pilot Licence (Aeroplane)
PPL (H)	:	Private Pilot Licence (Helicopter)
SATC	:	Student Air Traffic Controller
SFE	:	Synthetic Flight Examiner
SFI	:	Synthetic Flight Instructor (5700 KG & above aircraft)
SFEL	:	Student Flight Engineer Licence
SPL	:	Student Pilot Licence
TRE	:	Type Rating Examiner
TRI	:	Type Rating Instructor (5700 Kg & above aircraft)
TRC	:	Technicians Registration Card
TT	:	Type Technical Aircraft

E2. RECORDS:

E2.1 Nil

E3. REFERENCES:

E3.1 Nil

IMPLEMENTATION:

This Air Navigation Order shall be implemented with effect from 01st October 2020 and supersedes ANO-021-XXLC-1.0 dated 8th April 2013.

(HASSAN NASIR JAMY)
Director General,
Civil Aviation Authority

Dated: September, 2020

(M. NAEEM IQBAL QURESHI)
Director Personnel Licensing

Dated: September, 2020