



**OPPORTUNITY TO BECOME A PART
OF CAA'S PROFESSIONAL TEAM
SITUATION VACANT NOTICE NO. 16/2019**

Pakistan Civil Aviation Authority requires the services of individuals to fill the following posts at Islamabad International Airport where selection will be made purely on suitability and merit:-

SR. NO. 1	AIRPORT FACILITATION ASSISTANT (120 POSITIONS) Salary: Rs. 35,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Graduation ▪ Candidates with prior Experience shall be preferred
AGE	<ul style="list-style-type: none"> ▪ Maximum 35 Years
SR. NO. 2	EXCAVATOR OPERATOR (1 POSITION) Salary: Rs. 40,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Valid HTV License ▪ Relevant Certificate of the trade from Recognized Institute ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 3	GRADER OPERATOR (1 POSITION) Salary: Rs. 40,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Valid HTV License ▪ Relevant Certificate of the trade from Recognized Institute ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 4	TRACTOR DRIVER (8 POSITIONS) Salary: Rs. 28,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Valid HTV License ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 5	JANITOR (320 positions) Salary: Rs. 25,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Candidates with prior Experience shall be preferred
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years

SR. NO. 6	MOTOR TRANSPORT DRIVER (65 positions) Salary: Rs. 28,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Valid LTV License ▪ Minimum One Year in Public / Private Entity
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 7	TROLLEY RETRIEVERS (80 POSITIONS) Salary: Rs. 20,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 8	GLASS CLEANERS (55 POSITIONS) Salary: Rs. 20,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 9	MALI (190 POSITIONS) Salary: Rs. 20,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Experience of working as Gardener / Mali will be preferred
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years
SR. NO. 10	TELEPHONE OPERATOR (57 POSITIONS) Salary: Rs. 20,000/- per month without fringe benefits Contract: Two (02) years (Renewable)
QUALIFICATION & EXPERIENCE	<ul style="list-style-type: none"> ▪ Middle ▪ Experience in relevant field shall be given preference
AGE	<ul style="list-style-type: none"> ▪ Maximum 40 Years

Terms of Reference

- i) Preference will be given to the locals of the concerned location.
- ii) Candidates not fulfilling the above requirements or submitting **incomplete application shall not be considered.**
- iii) Physical fitness / Skill Test (if required) & Interviews, will be conducted at Islamabad International Airport Pakistan for which separate notices to the eligible candidates will be issued.
- iv) The candidates to be called for the Test / Interview have to produce original documents for necessary verification.
- v) No TA / DA is admissible for test / interview.
- vi) Appointment will be subject to CAA's medical fitness standards.
- vii) Government servants / employees of autonomous bodies / corporations will be required to submit **NOC from current employer before interview.**

- viii) Incorrect information and any attempt to influence the selection process will be considered as a definite disqualification for current as well as future recruitment in CAA, even if the candidate is otherwise qualified.
- ix) In case, any educational documents or any other document provided by the applicants is found incorrect / fake / bogus at any stage, the services of selected candidate will be terminated immediately and he / she will not be considered for any job in future in CAA.

Procedure for Submission of Applications:

- (a) **Candidates are to send application alongwith Bio-Data Form as per specimen given below by registered post with attested photo-stat copies of testimonials, CNIC, Middle or higher qualifications and experience certificates, mark sheets, domicile certificate, NOC (where applicable) and three recent passport size coloured photographs duly attested to Airport Manager Islamabad International Airport by 4th December, 2019.**

**AIRPORT MANAGER
CIVIL AVIATION AUTHORITY,
ISLAMABAD INTERNATIONAL AIRPORT PAKISTAN
TEL: 051-95550701**

PAKISTAN CIVIL AVIATION AUTHORITY
BIO-DATA FORM
(SPECIMEN)

COMPUTER NUMBER
(FOR OFFICE USE ONLY)

ADVERTISEMENT NO./ S. NO		POST APPLIED FOR	
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NAME GANDER

FATHER'S NAME NATIONALITY

DATE OF BIRTH RELIGION DOMICILE DISTRICT

QUALIFICATION DIVISION/
GRADE SUBJECT

HIGHER QUALIFICATION DIVISION/
GRADE SUBJECT

COURSE

EXPERIENCE (YEARS)

POSTAL ADDRESS

TELEPHONE / CELL NO. RES: OFFICE:

CNIC NO. CHOICE OF
TEST CENTRE

For armed forces personnel/government servants

ARMED FORCES	YEARS OF SERVICE
GOVT. SERVICE	YEARS OF SERVICE

SIGNATURE

DATE