

Aerodrome Certification Procedures - Pakistan

1 Aerodrome Certification

Approved by *Director General Civil Aviation Authority*

Version 0.4: April 2006

REVISION HISTORY

Version	Date	Chapter/Section	Details
0.2	February 2004	All	Aerodrome Certification Procedures – Pakistan, prepared after vetting of version 1.0 May 2002 by the DGCAA.
0.3	June 2005	All	Aerodrome Certification Procedures – Pakistan, prepared after comments/suggestions provide by the ACSTE during his in mid of May 2004.
0.4	April 2006	All	Inclusion of checklists and definitions, acronyms, abbreviations and restructuring/ improvement of whole manual.

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1.1 Introduction

This manual describes the regulations and procedures promulgated by the CAA under rule 60A of Civil Aviation Rules 1994 and Air Navigation Order (ANO) No. 93.0003 to process applications for the issue or surrender of aerodrome certificates. It is designed to ensure that the aerodrome standards are applied when an aerodrome certificate is issued or surrendered.

This manual:

- Defines the procedures that govern aerodrome certification
- Clearly sets out the
 - Responsibilities of CAA staff
 - Standards and procedures CAA staff must follow when processing applications for the issue or surrender of aerodrome certificates
 - Requirements for compliance and enforcement.

1.2 Legislative Controls

1.2.1 Certificate Issue

Legislative Controls

- | | |
|---------------------------|--|
| Rule 60-A of
CARs-1994 | • Certification of Aerodromes shall be done subject to such conditions as may be prescribed by the Director General to meet the requirements of the International Civil Aviation Organization's Standards, Recommended Practices and Procedures. |
| ANO 93.0003 | |
| Para-1 | • Defines the rules for granting an aerodrome certificate and details CAA's responsibilities concerning the issue of certificates. |
| Para-3 | • Defines when an aerodrome certificate is required. |
| Para-5.1 | • Requires a person/organization who operates an aerodrome used for air transport operations to have an aerodrome certificate. |
| Para-5.3 | • Authorizes CAA to refuse to grant an aerodrome certificate and requires reasons for the refusal. |

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- Para-5.4
 - Authorizes CAA to endorse condition on an aerodrome certificate.
- Para-5.5
 - Specifies the validity period of an aerodrome certificate.
- Para-5.7 & 5.8
 - Requires aerodrome operators to fully comply with standards specified in Aerodrome Standards Manual – Pakistan (ASMP), ANO 93.0003 and any conditions imposed thereon.
- Para-6.1(e) & 7
 - Defines the information to be included in the Aerodrome Manual.

1.2.2 Certificate Transfer

Legislative Controls

ANO 93.0003

- Para-5.10
 - Establishes Aerodrome Certificate is not transferable.

1.2.3 Certificate Surrender

Legislative Controls

ANO 93.0003

- Para-5.11
 - Provides for the cancellation of an aerodrome certificate at the request of an aerodrome operator.

1.2.4 Compliance and Enforcement

Legislative Controls

ANO 93.0003

- Para-5.8
 - Empowers CAA to cancel or suspend an aerodrome certificate if a condition of the certificate has been breached or the aerodrome facilities, operations or maintenance are not of the standard required for safety of air navigation.

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1.3 Definitions, Acronyms and Abbreviations

The following definitions, acronyms are used in the process of Aerodrome Certification:-

'Aerodrome' means a defined area of land or water (including any buildings, installations and equipment) intended to be used either wholly or in part for the arrival, departure and surface movement of aircraft

'Aerodrome Certificate' means a certificate issued by CAA under Rule 60-A of CARs 1994.

'Aerodrome facilities and equipment' means facilities and equipment inside or outside the boundaries of an aerodrome, that are constructed or installed and maintained for the arrival, departure and surface movement of aircraft.

'Aerodrome Inspection' means inspection of aerodrome carried out by the Aerodrome Inspection Team of HQCAA, to check the status of aerodrome manual, aerodrome site, equipment, facilities, services, operating procedures, organization & management including aerodrome safety management system in accordance with the checklists provided in Aerodrome Certification Procedures Pakistan (ACPP) and Aerodrome Inspector's Hand Book (AIHB).

'Aerodrome Inspector' means a designated and trained officer from ATC, Civil Works, Elector Mechanical, Electronics or Fire & Safety Service branches of HQCAA, entrusted with the responsibility of Aerodrome Inspection for respective area of activity.

'Aerodrome Inspection Team' means a team of officers comprised by representatives from ATC and supporting officers from Civil Works, Electro Mechanical, Electronics and Fire & Safety Service branches of HQCAA designated as Aerodrome Inspection Team.

'Aerodrome Inspection Team Leader' means the ATC representative of the Aerodrome Inspection Team.

'Aerodrome Manual' means a manual that forms part of the application for Aerodrome Certificate pursuant to this ANO, and includes any amendments accepted/approved by the CAA.

'Aerodrome Operator' means in relation to Certificated Aerodrome, the Aerodrome Certificate holder.

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'**Aerodrome Safety Manager**', means an ATS officer deployed as officer in charge of Aerodrome Safety Management System.

'**Certified Aerodrome**' means an aerodrome which has been granted an aerodrome certificate.

1.3 Definitions, Acronyms and Abbreviations

'**Director General**' means the Director General of the Authority.

'**Safety Management System (SMS)**' means a system for the management of safety at aerodromes, including the organizational structure, responsibilities, procedures, processes and provisions for the implementation of aerodrome safety policies by an aerodrome operator, which provides for the control of safety at , and the safe use of, the aerodrome.

ACPP Aerodrome Certification Procedures Pakistan

AEP Aerodrome Emergency Plan

AIHB Aerodrome Inspector's Hand Book

AIS Aeronautical Information Service

AIT Aerodrome Inspection Team

AITL Aerodrome Inspection Team Leader

ANO Air Navigation Order

Annex 14 Aerodromes, Annex 14 to the Convention on International Civil Aviation

APM Airport Manager.

ASI Aerodrome Safety Inspection

ASM Aerodrome Safety Manager

ASMP Aerodrome Standards Manual Pakistan

CAA Civil Aviation Authority

CAR Civil Aviation Rules

CFI Chief Flight Inspector

NOF NOTAM Office

NOTAM Notice to Airman – a notice issued by the NOTAM Office and containing information or instruction concerning the

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establishment, condition or change in any aeronautical facility, service, procedure or hazard.