

CIVIL AVIATION AUTHORITY PAKISTAN

**AIR NAVIGATION ORDER
NO: 90.0005
ISSUE: ONE**

VALIDATION OF FOREIGN LICENCES

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1. **AUTHORITY**

- 1.1. This Air Navigation Order (ANO) is issued by the Director General Pakistan Civil Aviation Authority (DG PCAA) in exercise of powers vested in him under Rule 4, Rule 35, Rule 43, Rule 354, Rule 360 and Rule 368 of Civil Aviation Rules 1994 (CARs' 94).

2. **EFFECTIVE DATE**

- 2.1. This ANO shall come into force at once.

3. **DEFINITIONS**

- 3.1. **“Validation Letter”** means a letter issued to a foreign Licence holder where his licence has been rendered valid through the prescribed method.
- 3.2. **“Validation Certificate”** means a Certificate issued to a foreign Licence holder, through the prescribed method, authorizing him to exercise his privileges on a Pakistani Registered Aircraft .
- 3.3. **“ PCAA”** means Pakistan Civil Aviation Authority.
- 3.4. **Transfer Agreement** means a bilateral agreement between the State of Operator and the State of Registry of Aircraft/State of issue of Licence; where some, all or none of functions have been transferred from the State of Registry of Aircraft/State of issue of Licence to the State of Operator.
- 3.5. **“Licence”** means Licence or Certificate.

4. **ATTACHMENT**

- 4.1. **APPENDIX** : Validation Examination (VAL-1).

5. **SCOPE**

- 5.1. This ANO relates to the procedure for rendering a foreign Licence valid.
- 5.2. This ANO relates to the issue and renewal of Validation Certificate to holder of a foreign Licence/Certificate.
- 5.3. This ANO relates to a foreign Licence/Certificate holder who intends to operate a foreign registered aircraft under operational control of a Pakistan Operator/Owner.
- 5.4. This ANO relates to a foreign Licence holder who intends to exercise his privileges on a Pakistan registered aircraft.

- 5.5. Unless contrary intentions appear, this ANO shall also be read in conjunction with the ANO 90.0001 (General Licensing Procedures), ANO 90.0002 (CAA Technical Examinations), Air Safety Circulars (Licensing) and Instructions issued by the PCAA from time to time.

6. **PURPOSE OF VALIDATION**

- 6.1. The purpose of a Validation is to permit a foreign Licence/Certificate holder, to exercise the privileges of his/her licence/Certificate for a specific purpose and for a limited duration in Pakistan where issue of a Pakistan Licence is neither appropriate nor necessary.

7. **CIRCUMSTANCES REQUIRING VALIDATION**

- 7.1. A Validation of a Foreign Licence may be required under following circumstances:
- 7.1.1. Exercise privileges on a Pakistan registered aircraft.
 - 7.1.2. Operation of an aircraft based abroad with Pakistani registration.
 - 7.1.3. Private operation of an aircraft during a short visit.
 - 7.1.4. Ferry a Pakistan Registered aircraft to and from a foreign country.
 - 7.1.5. Conduct training of Pakistani crew by a foreign licence holder.
 - 7.1.6. A foreigner receiving training on a Pakistan registered aircraft.
 - 7.1.7. Conduct a flight test on a Pakistan registered aircraft by a foreign licence holder.
 - 7.1.8. Exercise privileges of his/her license with a Pakistan Operator/Owner within or outside Pakistan.
 - 7.1.9. For any other purpose, not specified above, as deemed appropriate by the PCAA.

8. **TYPES OF VALIDATION**

- 8.1. Two types of Validation documents will be issued by the PCAA as under:
- 8.1.1. Validation Letter.
 - 8.1.2. Validation Certificate.
- 8.2. **VALIDATION LETTER:** A Validation Letter is issued to a foreign Licence holder authorizing him to operate a foreign registered aircraft, under operational control of a Pakistani Operator/Owner. The Licence holder shall carry this Letter, along with his valid foreign Licence, while operating a flight.
- 8.3. **VALIDATION CERTIFICATE:** A Validation Certificate is issued to a foreign Licence holder authorizing him to operate a Pakistan registered aircraft. The Licence holder shall carry the Validation Certificate, along with his valid foreign Licence, while operating a flight.

9. **CONDITIONS AND SCOPE OF VALIDATION**

- 9.1. A Validation Letter/Validation Certificate shall be issued in specific circumstances, for a specific purpose and for a specific duration.
- 9.2. The Validation Letter/Validation Certificate shall contain the authorization details including name, licence number, issuing state, type of Aircraft, period of validity and any other restriction/limitation imposed.

10. **REQUIREMENTS FOR A VALIDATION**

- 10.1. A foreign Licence shall be rendered valid or a Validation Certificate issued subject to meeting the under mentioned requirements:
 - 10.1.1. A request by the Operator/Owner to the PCAA justifying the need for such a Validation.
 - 10.1.2. Possession of a valid foreign Licence with appropriate Rating.
 - 10.1.3. Passing of the PCAA Validation Examination (Val-1).
 - 10.1.4. Any other requirement spelt out in the 'Transfer Agreement' between the State of Operator/Owner and the State of Licence issue/ State of aircraft registry.

11. **VALIDATION EXAMINATION**

- 11.1. The Validation Examination (Val-1) shall comprise two parts as under:
 - 11.1.1. A Written Examination on the Civil Aviation Rules.
 - 11.1.2. An Oral test of ATC phraseology in English.
- 11.2. Detailed syllabus for Validation Examination is attached at the appendix.
- 11.3. With prior approval of the DG PCAA, Validation examination may be conducted, by PCAA Licensing Officer, outside Pakistan at the Operator/Owner expense.

12. **CONDUCT OF VALIDATION EXAMINATION**

- 12.1. The Operator/Owner shall apply to Licensing Office for conducting the Validation Examination at least two days in advance providing details of the foreign licence held along with the requisite Fee voucher/Authorization.
- 12.2. The candidates will report to the Licensing Office along with their original Licences for identification/verification.
- 12.3. The Validation Examination result shall be dispatched to the Operator/Owner.

13. **ISSUE OF VALIDATION LETTER/CERTIFICATE**

- 13.1. The Operator/Owner shall submit under mentioned documents to the PCAA for the issue of Validation Letter/Certificate:

- 13.1.1. A letter from the Operator for issuance of a Validation Letter/Certificate.
 - 13.1.2. Clear photocopy of valid foreign Licence and Ratings.
 - 13.1.3. Validation Examination Result.
 - 13.1.4. Recent International experience Certificate from the Operator/Owner.
 - 13.1.5. Fee Voucher/Authorization.
14. **EXEMPTIONS**
- 14.1. Experienced Licence holders, from English speaking states, with recent international experience may be exempted from ATC Phraseology Oral test in English.
 - 14.2. Instructors, from English speaking states, with recent International experience, imparting type conversion training to Pakistani Licence holders, on a temporary basis, may be exempted from Validation Examination, on a case to case basis.
15. **SECURITY CLEARANCE**
- 15.1. The Operator/Owner shall ensure that the foreign Licence holder is security cleared by the concerned agencies/departments as per the Government regulations.
 - 15.2. The Operator/Owner shall ensure that the foreign Licence holder meets the Government requirements prescribed for foreigners working in Pakistan.
16. **VALIDITY**
- 16.1. A Validation Certificate shall be issued for a period of 90 days.
 - 16.2. A Validation Letter shall be issued for a period of 12 months.
17. **RENEWAL OF VALIDATION LETTER/VALIDATION CERTIFICATE**
- 17.1. Validation letter/Validation certificate may be renewed in special circumstances subject to payment of CAA fee.
18. **FEE SCHEDULE**
- 18.1. As per the CAA Fee Schedule (Personnel Licensing).
19. **CANCELLATION.**
- 19.1. With the enforcement of this ANO, the Issue One of ANO - 91.0037 shall stand cancelled.

Date 31st July, 2004

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(PERVAIZ AKHTAR NAWAZ)
Air Marshal (Retd)
Director General
Pakistan Civil Aviation Authority

APPENDIX TO ANO 90.0005

VALIDATION EXAMINATION (VAL-1)

1. The Validation Examination shall comprise following parts:
 - 1.1. Examination on Civil Aviation Rules.
 - 1.2. Practical test (Oral) on ATC Radio Phraseology in English.
2. The written examination of Civil Aviation Rules shall consist of a maximum of 50 Multiple Choice Questions with 70% pass marks. Allocated time shall be 01:30 Hours.
3. The Practical test (Oral) on ATC Phraseology in English shall comprise a maximum of 15 simulated Air Traffic situations and conducted by a qualified Air Traffic Controller/authorized Examiner. The applicant shall be required to display an acceptable level of radio communication in English to pass the test. Allocated time for test shall be 00:30 minutes.
4. The Validation exam shall be conducted at the Licensing Office, Karachi on every Monday & Thursday. Application for Validation Examination shall be submitted, along with the requisite Fee voucher/Authorization, at least two days in advance.
5. With prior approval of the DG PCAA, Validation Examination may be conducted at the State of Registry of aircraft or at any other location, by the PCAA Licensing Officers, at the Operator/Owner expense.

SYLLABUS FOR WRITTEN EXAMINATION OF CIVIL AVIATION RULES

6. The syllabus for Civil Aviation Rules shall comprise the following Rules:

PART VIII - AERODROMES, FACILITIES AND SERVICES

Section 1 - Aerodromes and Facilities

- Rule 60. Licensing of Aerodromes
61. Aircraft in Government Service to have access to aerodromes
 62. Availability of aerodromes
 63. Aircraft not to take off or land except at any aerodrome
 64. Aircraft on international flights to use specified aerodromes
 65. Aircraft on international flights landing at other than specified aerodromes

Section 2 - Air Traffic Services

66. The Authority to provide air traffic services
67. Designation of Aerodromes and Airspace

Section 3 - Safeguarding at Aerodromes

- 68. Limitation of obstructions
- 69. Limitations of Lights
- 70. Interference with communications or navigational aids
- 71. Measure to avoid attraction of birds

Section 4 - Power to prevent an aircraft flying and to move an aircraft

- 72. Power of Director General to ground an aircraft
- 73. Removal of aircraft from maneuvering area

Section 5 - Meteorological Services

- 74. Provision of meteorological Information
- 75. Weather Reporting

Section 6 - Search and Rescue Service

- 76. Provision of a Search and Rescue Service
- 77. Search and Rescue Service to operate in compliance with the Convention
- 78. Requisition for Search and Rescue
- 79. Payment for Search and Rescue Operations

Section 7 - Fire Fighting and rescue services

- 80. Provision of fire fighting and rescue services
- 81. Functions of the service
- 82. Power to take charge
- 83. Damage to property

Section 8 - Aeronautical Mobile Radio Service

- 84. Conditions of operation

Section 9 - Ground Operations with Aircraft

- 85. Fuelling of aircraft
- 86. Taxiing of aircraft
- 87. Compliance with noise abatement procedures
- 88. Driving on a movement area
- 89. Parking of aircraft
- 90. Engines to be run by qualified personnel

Section 10 - Conduct of Persons at an Aerodrome

- 91. Applicability
- 92. Unauthorized persons and vehicles not to enter aerodromes
- 93. Persons not to smoke or create a fire hazard
- 94. Trading at an aerodrome
- 95. Restriction of photography
- 96. Regulation of road traffic
- 97. Reporting of accidents
- 98. Articles lost and found
- 99. Keeping of animals
- 100. Animals constituting a danger
- 101. Fire arms and offensive weapons
- 102. Damage to aerodrome property
- 103. Dumping of rubbish
- 104. Prohibition of gambling

- 105. Disorderly conduct
- 106. Prevention of fire
- 107. Danger from stock or equipment
- 108. Provision of first aid kits
- 109. Prohibition of entry
- 110. Aerodrome restricted areas

PART IX-CONDUCT OF PERSONS ON BOARD AN AIRCRAFT

- 111. Restriction of aerial photography
- 112. Persons not to stow away on an aircraft
- 113. Behavior of persons in an aircraft
- 114. Persons not to carry weapons
- 115. Restriction of smoking in aircraft
- 116. Consumption of intoxicating liquor or drugs
- 117. Carriage of drugs
- 118. Powers of the Pilot in Command

PART X - RULES OF TUE AIR

Section 1 - General Rules

- 119. Applicability of Rules of the Air
- 120. Aircraft not to be operated in a negligent or reckless manner
- 121. Restriction on towing
- 122. Aircraft not to drop articles or to spray so as to cause damage
- 123. Agricultural aircraft to comply with instructions
- 124. Restriction on dropping by parachute
- 125. Restriction on simulation of IMC
- 126. Acrobatic flights
- 127. Flight crew not to be intoxicated
- 128. Aircraft to be flown at adequate height over towns
- 129. Radio failure in an aircraft
- 130. Pilots to avoid collisions
- 131. Restriction on formation flying
- 132. Aircraft that has right of way to maintain course, speed and height
- 133. Rights of way
- 134. Aircraft approaching head-on
- 135. Overtaking aircraft
- 136. Aircraft on landing approach
- 137. Taxiing aircraft approaching head on
- 138. Taxiing aircraft - rights of way
- 139. Aircraft on or in the vicinity of an aerodrome
- 140. Balloons and kites
- 141. Use of anti-collision lights
- 142. Use of navigation lights
- 143. Power to switch off dazzling lights
- 144. Pilots to comply with ATS Instructions
- 145. Pilot-less aircraft not to be flown
- 146. Aircraft not to fly in notified areas
- 147. Pilots to comply with visual signals
- 148. Pilots to report violations
- 149. Use of Universal Co-coordinated Time
- 150. Aircraft to be flown in compliance with VFR or IFR

Section 2 - Application of Visual Flight Rules

- 151. Visual Flight Rules
- 152. Aircraft to be flown at appropriate flight level
- 153. Limitation on flights by VFR
- 154. Flight in controlled airspace
- 155. Aircraft not to be flown below 2000 ft over towns
- 156. Take-off limitation of VFR flights

Section 3 - Instrument Flight Rules

- 157. Aircraft to be equipped for IFR flights and pilots to hold Instrument Ratings
- 158. Aircraft to fly at or above minimum flight altitudes
- 159. Pilots to fly at specified levels
- 160. Flights in IMC to be by IFR
- 161. Pilots to comply with Instrument Departure and Approach Procedures
- 162. Pilots unable to maintain an appropriate flight level

Section 4 - Flight Plan and Communication Requirements

- 163. Flight plan to be filed
- 164. Submission of flight plans
- 165. Pilots to obtain clearance
- 166. Pilots to adhere to flight plan
- 167. Pilots to maintain the centre line of an air route
- 168. Pilots to change VOR guidance
- 169. Pilots to correct or report deviations
- 170. Pilots unable to comply with VFR flight plan
- 171. Pilots to report passing reporting points
- 172. Pilots to notify cancellation of IFR flight plan
- 173. Pilots to maintain a listening watch
- 174. Pilots to report arrival

PART XII - COMMERCIAL FLIGHT OPERATIONS

Section 1 - Applicability

- 215. Part to apply to Commercial aircraft

Section 2 - Flight Preparation

- 216. Operational flight plan
- 217. Alternate aerodrome
- 218. Fuel and oil requirements

Section 3 - responsibilities of a Pilot-in Command

- 219. Pilot not to commence a flight
- 220. Pilot responsible for operation and safety of an aircraft
- 221. Passengers to be informed about emergency equipment
- 222. Passengers to be instructed in an emergency
- 223. Pilots to be strapped in at the controls
- 224. Flight crew to use check lists and observe limitations
- 225. Adverse weather conditions
- 226. Flight in icing conditions

- 227. Adverse destination weather
- 228. Limitations on approach and landing
- 229. Limitations on visual circling
- 230. Limitations on take-off
- 231. Pilots to report weather conditions

Section 4 General Requirements

- 232. Flight Crews to use oxygen
- 233. Simulation of emergencies
- 234. Cabin attendants to use seat belt
- 235. Passengers not to be carried
- 236. Entry to the flight deck
- 237. Alcohol not to be consumed
- 238. Flight Engineer to be carried
- 239. Navigator to be carried
- 240. Compliance with Operations Manual

PART XIII - AIRCRAFT REQUIREMENTS

Section I - Aircraft Loading and Performance Operating Limitation

- 241. Performance limitations
- 242. Loading limitations

Section 2 - Aircraft Instruments and Equipment

- 243. Emergency locator beacons
- 244. Navigation equipment
- 245. Instrument approach equipment
- 246. In-flight emergency equipment
- 247. Flight recorders
- 248. Life saving equipment
- 249. Oxygen requirements - Commercial Aircraft.
- 251. Dual flight controls and instruments
- 252. Instruments and other equipment
- 253. Documents to be carried

SYLLABUS FOR ATC PHRASEOLOGY ORAL TEST IN ENGLISH

- 1. General radio phraseology
- 2. Radio phraseology for aerodrome control
- 3. Radio phraseology for approach control
- 4. Radio phraseology for area control
- 5. General radar phraseology

Note: Guidance material: Manual of Radiotelephony (ICAO Document 9432-AN/925)

CONDUCT OF ORAL ATC PHRASEOLOGY TEST

- 6. Actual air traffic situations will be simulated and radio calls will be given. The applicant will be required to respond back. A few sample simulated situations are given below:
 - 6.1. Start Up Clearance.
 - 6.2. Taxi Instructions.

- 6.3. ATC Clearance.
- 6.4. A change in Departure route and height.
- 6.5. Essential traffic information.
- 6.6. A change of route directions from ATC.
- 6.7. Arrival Clearance.
- 6.8. Radar Control Calls.
- 6.9. Missed Approach directions from ATC.
- 6.10. Taxi in and parking instructions.