



**CAA FEE SCHEDULE  
(PERSONNEL LICENSING)**

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**AIR NAVIGATION ORDER**

VERSION : 2.0  
DATE OF IMPLEMENTATION : 10-11-2009  
OFFICE OF PRIME INTEREST : Personnel Licensing Office

	NAME	DESIGNATION	SIGNATURE
<b>PREPARED BY</b>	Captain SYED AFTAB HUSAIN	General Manager Licensing	
<b>REVIEWED BY</b>	Captain NAVEED AHMED AZIZ	Director Flight Standards	
<b>VERIFIED BY</b>	MUHAMMAD NASIM ZAFAR	Chief Legal Services	
<b>APPROVED BY</b>	Air Commodore (Retd.) M. JUNAID AMEEN	Director General Civil Aviation Authority	
<b>TYPE OF DOCUMENT</b>	AIR NAVIGATION ORDER (ANO)		
<b>STATUS OF DOCUMENT</b>	CONTROLLED		

**A. AUTHORITY:**

A1. The Director General Civil Aviation Authority has approved the CAA Fee Schedule, given in this Air Navigation Order, under Rules 4(3), 357, 360 and all other enabling provisions of Civil Aviation Rules, 1994 (CARs, 94).

**B. PURPOSE:**

B1. The fee charged on account of services rendered by the Licensing Authority is a standard worldwide practice. These service charges are developed keeping in view the nature of task to be performed and man-hours involved in discharge of assigned functions commensurate with the seniority and privileges of the Licence, Certificate, Rating, Category or an Endorsement. The service charges are considered necessary in order to defray some of the functional expenses of CAA being a financially self-sustaining organization.

**C. SCOPE:**

C1. The CAA Fee Schedule provided in this ANO pertains to the examinations conducted and the Licensing actions carried out by the Licensing Office. The fee schedule for the field Inspections / Audits, Skill Tests / Checks or any other regulatory function performed in the field shall be in accordance with the prescribed regulations issued by the Flight Standards Directorate, Airworthiness Directorate and Operations Directorate. Examination / Skill Test / Visits for any regulatory function or requesting such a service, visit for skill test, transfer agreements etc, will be carried out as per the CAA rules as already spelt out by Flight Standards Directorate, Airworthiness Directorate and Operations Directorate.

**D. DESCRIPTION:**

**D1. EXAMINATIONS FEE (FOR INDIVIDUAL APPLICANTS)**

D1.1 The Examination Fee in Pak Rupees shall be as under:

TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
FRTOL	1000	1000	1000	
MCC	1000	1000	1000	1
PPL (A)	1000	1000	1000	
PPL (H)	1000	1000	1000	
GPL	1000	1000	1000	
BPL	1000	1000	1000	
CCC	1000	1000	1000	1
FOOL	1000	1000	2000	
IR	2000	1000	2000	
FI/TRI/SFI	2000	-	2000	
FEL	2000	1000	2000	
CPL (A)	2000	1000	2000	
CPL (H)	2000	1000	2000	

ATPL (A)	3000	1500	2000	
ATPL (H)	3000	1500	2000	
TT1/TT2	2000	1000	2000	1
AP-1	1000	1000	1000	1
Val-1	\$200	-	\$200	1 (Two exams)
Val Special	\$300	-	\$300	1
Special Exam	3000	-	-	(Each paper)
Late Fee	1000	-	-	(Each paper)

1. Same fee for individual and organization and if conducted by CAA

D1.2 **ATCL (ATCO LICENCE)**

Each Paper	500
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D1.3 **AME-LWTR (AIRCRAFT MAINTENANCE ENGINEER LICENCE W/O TYPE RATING)**

Below 5700 KG Aircraft	1000
5700 KG and above Aircraft	2000
Special Examination	2000
Oral Examination (if conducted by PLO)	1000

D2. **LICENSING FEE (FOR INDIVIDUAL APPLICANTS)**

D2.1 The Licensing fee, in Pak Rupees, shall be as under:

TYPE	FOR ISSUE	RENEWAL/ REVALIDATION	ANY ENDORSMENT	REMARKS
TRC	500	500	-	2
FRTOL	1000	-	-	Non-Expiry
SPL	1000	1000	-	
SFEL	2000	1000	-	
MCC	1500	1000	1000	2
PPL (A)	1500	1000	1000	
PPL (H)	1500	1000	1000	
GPL	1500	1000	1000	
BPL	1500	1000	1000	
FOOL	1500	1000	1000	
IR	3000	2000	2000	

FI/TRI/SFI	6000	-	2000	2, 3
CPL (A)	3000	2000	2000	
CPL (H)	3000	2000	2000	
FEL	6000	4000	2000	
ATPL(A)	6000	3500	2000	
ATPL(H)	6000	3500	2000	

2. Same fee for individual and for organization
3. This is only one time endorsement on Licence

**D2.2 ATCL (ATCO LICENCE)**

Issue	2000
Renewal/Revalidation	2000
Rating Issue/Renewal/Revalidation Fee	1000
OJTI Endorsement	1000
General Certificate	500
Temporary Permit	500
Student ATCL	1000

**D2.3 ICAO LANGUAGE PROFICIENCY RATING**

ICAO Language Proficiency Endorsement	1000
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**D2.4 AME-LWTR (AIRCRAFT MAINT ENG LIC W/O TYPE RATING)**

TRC Issue	1000
TRC Renewal	1000
AME (LWTR) Issue	3000
AME (LWTR) Renewal	2000

Extension of Categories	2000
Late upto 2 months	2000
Late more than 2 months	3000
Revalidation	2000

D2.5 **CCC (COMPETENCY CERTIFICATE – CABIN)**

CCC Issue	3000
Re-currency	1000
Renewal/Revalidation	1500
Wet Drill	1000
Endorsement	1000
Leading Cabin Crew	1000

D3. **MISCELLANEOUS FEE**

TYPE	ISSUE	RENEWAL/ REVAL	REMARKS
Validation Certificate	\$150	\$150	
Approval Certificate	2000	1000	
General Certificate	1500	N/A	
Temporary Permit	1000	500	4
Any other Document	500	N/A	4
Any other non-prescribed Service	1000	N/A	4

4. If at applicant's request

**D4. CONDITIONS:**

D4.1 The CAA charges for employees of commercial (RPT, Charter, Aerial work) organizations, exercising the privileges of a Licence, Certificate, Rating or a Category shall be charged at double the rate for the individual applicants which includes non-employee students undergoing training with a commercial (RPT, Charter, Aerial Work) organization. Instructors imparting basic training for Licences as well as deployed on commercial operations may be charged at the rate of individual applicants.

D4.2 All applications shall be submitted well in advance of the expiry dates of Licences / Certificates providing sufficient time for the required Licensing actions.

D4.3 If an examination/test/check is to be conducted out of the CAA schedule outside Karachi/Abroad, the applicant shall provide and arrange for the passage, visa, transportation, communications, boarding and a daily allowance at par with industry practice with one clear day each for arrival and departure from destination.

D4.4 CAA employees and their dependents shall be exempted from the CAA fee for a personal Licence, Certificate, Rating, Category or an Examination (Theory & Medical).

D4.5 An out of schedule service may be provided to an applicant provided the concerned Licensing staff is available. In such cases, the CAA charges shall be double.

D4.6 The applicant shall provide the required facility e.g., Aircraft, Simulator etc for the test/check.

D4.7 Licensing processing time under normal fee is 07 working days and under urgent fee is 02 working days.

**D5. MODE OF PAYMENT:**

D5.1 All applicant resident in Pakistan, are required to deposit prescribed fee in the National Bank of Pakistan, Terminal 1 branch, Karachi for credit to CAA Collection Account No. 2561-8 through bank challan, forms available in the bank or with CAA Revenue offices at CAA Airports. Fee may also be paid through Bank Draft / Pay Order drawn in favor of Director General, Civil Aviation Authority, payable in the National Bank Limited, Terminal 1 Branch, Karachi Airport or to the CAA Revenue offices located at CAA Airports.

D5.2 In case of applicant(s) residing abroad, the fee shall be paid in equivalent of US Dollar, rounding off to the next Dollar, in the form of Bank Draft in favor of Director General, Civil Aviation Authority, Pakistan.

**E. EVIDENCES (ACRONYMS / RECORDS / REFERENCES):**

**E1. ACRONYMS:**

FRTOL	:	Flight Radio Telephone Operator Licence
SPL	:	Student Pilot Licence
MCC	:	Microlights Competency Certificate
PPL (A)	:	Private Pilot Licence (Aeroplane)
PPL (H)	:	Private Pilot Licence (Helicopter)
GPL	:	Glider Pilot Licence
BPL	:	Balloon Pilot Licence
CPL (A)	:	Commercial Pilot Licence (Aeroplane)
CPL (H)	:	Commercial Pilot Licence (Helicopter)
IR	:	Instrument Rating
FI	:	Flight Instructor (Below 5700 KG aircraft)
TRI	:	Type Rating Instructor (5700 Kg & above aircraft)
SFI	:	Synthetic Flight Instructor (5700 KG & above aircraft)
ATPL (A)	:	Airline Transport Pilot Licence (Aeroplane)

ATPL H)	:	Airline Transport Pilot Licence (Helicopter)
SFEL	:	Student Flight Engineer Licence
FEL	:	Flight Engineer Licence
CCC	:	Competency Certificate – Cabin
FOOL	:	Flight Operations Officer Licence
ATCL	:	Air Traffic Controller Licence
TRC	:	Technicians Registration Card
AME-LWTR	:	AME Licence without Type Rating
TT-1	:	Type Technical Aircraft below 5700 Kg
TT-2	:	Type Technical Aircraft 5700 Kg and above
AP-1	:	Approved Person Examination
Val	:	Validation Examination

**E2. RECORDS:**

E2.1 Nil

**E3. REFERENCES:**

E3.1 CAA Fee Schedule: ASC 1/2006

**IMPLEMENTATION:**

This Air Safety Circular shall be implemented with effect from 10<sup>th</sup> November, 2009 and supersedes Licensing Circular (ASC) – 1/2006.

**(M. JUNAID AMEEN)**  
Director General,  
Civil Aviation Authority

Dated: November, 2009

**(Capt. Syed Aftab Hussain)**  
General Manager Licensing  
Dated: November, 2009  
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